



**OWNER INFORMATION FORM**

**PLEASE PRINT CLEARLY**

Date: \_\_\_\_\_  New Information  Updated Information *(please check one)*

**OWNER INFORMATION**

Name(s) : \_\_\_\_\_  
\_\_\_\_\_

Strata Lot # \_\_\_\_\_ Unit # \_\_\_\_\_ Parking Stall(s) \_\_\_\_\_ Locker # \_\_\_\_\_

How many Occupant(s) living in this Unit: \_\_\_\_\_

Home Tel: \_\_\_\_\_ Cellular: \_\_\_\_\_ Work Tel: \_\_\_\_\_

Mailing Address (please complete if different than above): \_\_\_\_\_  
\_\_\_\_\_

**Please select if you would like to receive minutes and/or other Communication by Mail or Email.**

I/We of the above noted strata lot/Unit, hereby consent to receiving minutes and/or other strata communication or documents required or permitted to be provided by the strata corporation at the following email address:  
\_\_\_\_\_

I/We, hereby agree to immediately notify The Strata Corporation of any change in email address at which minutes and/or other strata communication or documents are to be received.  
I/We, hereby release S.D. Woodman Management Ltd. and/or The Strata Corporation from any responsibility for minutes and/or other strata communication or documents that are not received via email due to computer malfunction, email malfunction, or for any other reason.

Vehicle(s) Make: \_\_\_\_\_ Colour: \_\_\_\_\_ Lic #: \_\_\_\_\_

Name(s) on intercom panel (if applicable) \_\_\_\_\_

Pets (if any) Name: \_\_\_\_\_ Kind: \_\_\_\_\_

**Emergency Contact:**

Name: \_\_\_\_\_ Tel #: \_\_\_\_\_

Location of alternate house key : \_\_\_\_\_

*The above information is for internal use only and kept in confidence.*



**OWNER INFORMATION FORM – Page 2**

**TENANT INFORMATION**

*Prior to renting your strata lot, a Form K must be completed and returned to S.D. Woodman Management Ltd.*

Rental Agent Company: \_\_\_\_\_ Phone: \_\_\_\_\_

Contact Person: \_\_\_\_\_ Email: \_\_\_\_\_

Name of Tenant (s): 1. \_\_\_\_\_ Move In Date: \_\_\_\_\_

2. \_\_\_\_\_ Form K on File: Yes No (circle one)

Home Tel: \_\_\_\_\_ Cellular: \_\_\_\_\_ Work Tel: \_\_\_\_\_

Email: \_\_\_\_\_

Vehicle(s) Make: \_\_\_\_\_ Colour: \_\_\_\_\_ Lic #: \_\_\_\_\_

Name(s) on intercom panel (if applicable) \_\_\_\_\_

Pets (if any) Name: \_\_\_\_\_ Kind: \_\_\_\_\_